

Town of Watertown FEE SCHEDULE

The following fee schedule is hereby adopted by resolution of the Town Board of the Town of Watertown on this 14th day of July 2005.

§ 1. Zoning Permits and Other Permit Fees.

1. **Principal Uses and Structures.** An application fee of \$20 shall be paid to the town clerk prior to the zoning enforcement officer issuing a zoning permit. This fee shall cover the costs of filing and inspections.
2. **Accessory Uses and Structures and Alterations.** An application fee as listed below shall be paid to the town clerk prior to the zoning enforcement officer issuing a zoning permit. This fee shall cover the costs of filing and inspections.

Floor Area	Fee
Less than 120 sq. ft.	No permit or fee required
120 sq. ft. to 500 sq. ft.	\$10
Over 500 sq. ft.	\$20

3. Where an application for a zoning permit includes both principal and accessory uses and/or structures, only a principal use or structure fee shall be charged.
4. **Zoning Permit Renewal.** A zoning permit shall expire one year from the date of issue if construction has not commenced and the use instituted. A zoning permit renewal for principal and accessory uses and structures shall be accompanied by a fee of 50% of the zoning permit fee as listed above.
5. **Request for Zone Change.** An application fee of \$100 shall be paid to the town clerk prior to the town board accepting an application for zone change. This fee is to cover filing and public hearing costs. Additional SEQR fees (see § 5. below) may also be charged.
6. **Other Permit Fees.**

Driveway permits on town roads	\$100
Percolation test <i>sign permit outside of Site Plan</i>	\$45 25
Fireworks permit	\$30

§ 2. Subdivisions Fees.

1. All applications for subdivision reviews shall be accompanied by the appropriate fee as listed on the chart below. No application shall be considered complete until such fee has been deposited with the town clerk. Such fee shall cover town administrative costs, consultants necessary for reviews, and inspections of physical improvements. Additional SEQR fees (see § 5. below) may also be charged.

Type of Review	Number of Lots	Fee
Reallotment	2	\$25
Sketch Plan Conference	2 and over	None
Minor Subdivision (other than 2 lot reallotment)	2 - 5	\$50 per lot
Major Subdivision Review	6 - 10	\$50 per lot
	11 - 20	\$500 plus \$50 per lot over 10 lots
	21 and over	\$1,000 plus \$50 per lot over 20 lots
Subdivision Review Modification		Minimum \$50 or 10% of the fees as applied above

§ 3. Special Use Permits and Site Plan Review Fees

1. All applications for special use permits and site plan reviews shall be accompanied by the appropriate fee as listed on the chart below. No application shall be considered complete until such fee has been deposited with the town clerk. Such fee shall cover town administrative costs, consultants necessary for reviews, and inspections of physical improvements. Additional SEQR fees (see § 5. below) may also be charged.

Floor Area	Fee
0 – 10,000 sq. ft.	\$100
10,001 – 40,000 sq. ft.	\$500
40,001 – 100,000 sq. ft.	\$1,000
100,001 – 250,000 sq. ft.	\$2,000
250,001 – 500,000 sq. ft.	\$5,000
500,001 sq. ft. and over	\$7,500
Mining Operations	\$250

§ 4. Zoning Appeals Fees

1. **Interpretations.** An application fee of \$25 shall be paid to the town clerk prior to the zoning board of appeals accepting an application for an interpretation of the Town of Watertown Zoning Law as complete. This fee is to cover filing costs.
2. **Variations.** All applications for variations shall be accompanied by the appropriate fee as listed on the chart below. Such fee shall be paid to the town clerk prior to the zoning board of appeals accepting an application for a use or area variance of the Town of Watertown Zoning Law as complete. This fee is to cover filing and public hearing costs. Additional SEQR fees (see § 5. below) may also be charged.

Residential Variations	\$50
Non-Residential Variations	\$100

3. Where an application for an appeal for a variance directly results from an appeal for an interpretation that was disapproved, the sum of all fees for appeals shall not exceed \$100.

§ 5. State Environmental Quality Review (SEQR) Fees

In the case of a positive declaration by a lead agency, such agency shall charge a fee to the applicant to cover the actual costs of either preparing or reviewing an environmental impact statement (EIS) pursuant to 6 NYCRR Part 617, Section 617.13 and Subdivision 8-0109.7 of the Environmental Conservation Law.

**Town of Watertown
Fee Schedule**

Documents

Town Code	Order directly from General Codes by calling 1-800-836-8834
Town Code Supplements	\$10
Highway Specifications	\$25
Subdivision Regulations	\$10
Zoning Ordinance	\$10

Vital Statistics

Marriage License	\$40
Certifications	
Marriage	\$10
Births	\$10
Deaths	\$10
Genealogical	\$11

Applications & Permits

Zoning Permits Fees	
Principal Uses and Structures	\$20
Accessory Uses and Structures and Alterations	
Floor Area	
Less than 120 sq. ft.	No permit or fee required
120 sq. ft. to 500 sq. ft.	\$10
Over 500 sq. ft.	\$20
Zoning Permit Renewal	50% of the zoning permit fee as listed above
Request for Zone Change	\$100
Other Permit Fees	
Driveway permits on town roads	\$100
Percolation test	\$45
Fireworks permit	\$30

Subdivisions Fees	Number of Lots	
Reallotment	2	\$25
Sketch Plan Conference	2 and over	None
Minor Subdivision (other than 2 lot reallotment)	2 - 5	\$50 per lot
Major Subdivision Review	6 - 10	\$50 per lot
	11 - 20	\$500 plus \$50 per lot over 10 lots
	21 and over	\$1,000 plus \$50 per lot over 20 lots
Subdivision Review Modification	Minimum \$50 or 10% of the fees as applied above	

Special Use Permits and Site Plan Review Fees	
Floor Area	
0 - 10,000 sq. ft.	\$100
10,001 - 40,000 sq. ft.	\$500
40,001 - 100,000 sq. ft.	\$1,000
100,001 - 250,000 sq. ft.	\$2,000
250,001 - 500,000 sq. ft.	\$5,000
500,001 sq. ft. and over	\$7,500
Mining Operations	\$250

Zoning Appeals Fees	
Interpretations	\$25
Variances	
Residential Variances	\$50
Non-Residential Variances	\$100